

DECISION NO 1/2020
OF THE RECTOR OF THE UNIVERSITY OF SZCZECIN
of 7 July 2020

**on the announcement of competition for the position of dean of faculty
and the position of director of doctoral school at the University of Szczecin
for the term beginning on September 1, 2020**

Pursuant to Article 23 section 2 point 6 of the Act of 20 July 2018 *The Law on Higher Education and Science* (Journal of Laws 2020, item 85, as amended) (hereinafter referred to as the “Act”) and § 3 section 1 of Appendix no 7 to the Statute of the University of Szczecin annexed to Resolution no 58/2019 of the Senate of the University of Szczecin of 30 May 2019 on the adoption of the Statute of the University of Szczecin (hereinafter referred to as the “Statute”), it is ordered as follows:

§ 1

1. The competition for the position of dean is announced for the term beginning on September 1, 2020 in the following faculties of the University of Szczecin:
 - 1) Faculty of Physical, Mathematical and Natural Sciences;
 - 2) Faculty of Humanities;
 - 3) Faculty of Social Sciences;
 - 4) Faculty of Economics, Finance and Management;
 - 5) Faculty of Theology.
2. The competition for the position of director of the doctoral school at the University of Szczecin is announced for the term beginning on September 1, 2020.
3. Candidates may submit their applications and enter the competition only for one position mentioned in section 1 points 1 – 5 and section 2.
4. Positions for which the competition is announced shall be assumed on September 1 2020, as to the principle for the term in the academic years 2020/2021 – 2023/2024, subject to exclusions set out in § 90 section 2 of the Statute.

§ 2

1. Application for the position shall include candidate’s personal data and address for service; candidate may send his/her application by email in which case he/she shall provide his/her e-mail address.
2. The deadline for the submission of applications, with the complete set of documents, in the competition for the position of dean of the faculty or the position of director of the doctoral school expires on August 24, 2020.
3. The application shall be submitted in person or sent by mail to: University of Szczecin, Rector’s Office, Al. Papieża Jana Pawła II 22a, 70-453 Szczecin. The application may be sent

by email to rektorat@usz.edu.pl in which case the documents shall be authenticated by an electronic signature or a trusted signature.

4. The submit date is understood as:

- 1) confirmation date if the application is submitted in person or
- 2) postmarked date if the application is sent by mail or
- 3) date of sending if the application is sent by email.

§ 3

The selection board shall select a candidate based on the assessment regarding:

- 1) candidate's motivation for applying for the position;
- 2) quality and rationality of candidate's strategy for the development of the faculty or the doctoral school, particularly in the context of the University of Szczecin strategy implementation;
- 3) candidate's experience and achievements in organizational positions held in higher education institutions;
- 4) candidate's previous research and didactic achievements;
- 5) candidate's other special achievements relevant to the position, to be presented in the application.

§ 4

Candidates for the position of dean of the faculty shall meet all the following conditions:

- 1) pursuant to Article 20 section 1 of the Act,
- 2) have at least five-year experience in the position of academic teacher in the group of research-didactic or didactic employees,
- 3) hold an academic degree or title.

§ 5

Candidates for the position of director of the doctoral school shall meet all the following conditions:

- 1) pursuant to Article 20 section 1 of the Act,
- 2) have at least five-year experience as an academic teacher in the group of research-didactic or didactic employees, or in the position of researcher in the institute of Polish Academy of Sciences or in other national research institute,
- 3) hold an academic degree or title.

§ 6

1. Candidates for the position of the dean of faculty shall submit the following documents:

- 1) application and cover letter;
- 2) strategy for the faculty development and plan of action to be implemented by a candidate as the dean of the faculty;
- 3) statement on meeting the conditions pursuant to Article 20 section 1 of the Act;
- 4) statement on meeting seniority criteria as set out in the Decision, pursuant to § 87 of the Statute and § 6 section 2 of Appendix no 7 to the Statute;
- 5) CV and personal data form;
- 6) authenticated copies of documents confirming academic degree or title; authenticated translation of documents into Polish if the documents are in a foreign language;
- 7) information on research and didactic achievements;
- 8) information on previous organizational positions held in higher education institutions;

- 9) candidate selected for the position shall submit a statement on the form of employment at the University;
 - 10) candidate not previously employed at the University shall submit an application for employment.
2. Candidate for the position of dean of the Faculty of Theology shall submit a positive opinion from the church authorities, pursuant to separate regulations.
 3. Candidate may include other documents or provide information that he/she considers relevant to the final result of the competition.

§ 7

1. Candidate for the position of dean of the faculty shall submit a request for an opinion about his/her candidature to the academic council of institute cooperating with the faculty, not later than on 27 July 2020; the request shall be submitted to the chairperson of the academic council of the competent institute.
2. The request may be sent by email and shall include candidate's full names and copies of documents set out in § 6 section 1 points 1 and 2 of the Decision, and if a candidate has not been employed at the University of Szczecin, he/she shall also submit documents set out in § 6 section 1 point 5 of the Decision.
3. The chairperson of the academic council shall submit the opinion to the selection board.

§ 8

1. Candidates for the position of director of the doctoral school shall submit the following documents:
 - 1) application and cover letter;
 - 2) strategy for the doctoral school development and plan of action to be implemented by a candidate as the director of the doctoral school;
 - 3) statement on meeting the conditions pursuant to Article 20 section 1 of the Act;
 - 4) statement on meeting seniority criteria as set out in the Decision, pursuant to § 87 of the Statute and § 6 section 2 of Appendix no 7 to the Statute;
 - 5) CV and personal data form;
 - 6) authenticated copies of documents confirming academic degree or title;
 - 7) information on research or teaching achievements, including the list of scientific publications;
 - 8) information on previously implemented research grants;
 - 9) information on previous organizational positions held in higher education institutions;
 - 10) candidate selected for the position shall submit a statement on the form of employment at the University;
 - 11) candidate not previously employed at the University shall submit an application for employment.
2. Candidate may include other documents or provide information he/she considers relevant to the final result of the competition.

§ 9

The decision shall be announced publicly pursuant to Article 119 sections 3 and 4 of the Act.

§ 10

Detailed competition procedure and rules are set out in Order of the Rector of the University of Szczecin no 91/2020 of 7 July 2020 on the establishment of the competition procedure for the position of dean of faculty and the position of director of doctoral school at the University of Szczecin for the term beginning on September 1, 2020, way of documenting the competition proceeding and specimen documents used in the competition procedure.

§ 11

The decision shall enter into force on the date of its enactment.